

# CANDIDATE EVALUATION FORM

<b>Candidate Name:</b>	<b>Job Title:</b>
<b>Date:</b>	<b>Interviewer:</b>

## EVALUATION

*On a scale from 1-5 (5 being the highest possible score), please rate the candidate in each of the following scenarios listed below. You may also leave any additional comments in the space provided next to each category.*

**5 - Excellent    4 - Very Good    3 - Good    2 - Fair    1 - Poor**

<b>Category</b>	<b>Scoring</b>	<b>Additional Comments</b>					
<i>The candidate met all educational and technical qualifications.</i>	<table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;">5</td> <td style="width: 20px; text-align: center;">4</td> <td style="width: 20px; text-align: center;">3</td> <td style="width: 20px; text-align: center;">2</td> <td style="width: 20px; text-align: center;">1</td> </tr> </table>	5	4	3	2	1	
5	4	3	2	1			
<i>The candidate displayed effective verbal and nonverbal communication skills.</i>	<table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;">5</td> <td style="width: 20px; text-align: center;">4</td> <td style="width: 20px; text-align: center;">3</td> <td style="width: 20px; text-align: center;">2</td> <td style="width: 20px; text-align: center;">1</td> </tr> </table>	5	4	3	2	1	
5	4	3	2	1			
<i>The candidate has previous work experience that aligns with this position.</i>	<table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;">5</td> <td style="width: 20px; text-align: center;">4</td> <td style="width: 20px; text-align: center;">3</td> <td style="width: 20px; text-align: center;">2</td> <td style="width: 20px; text-align: center;">1</td> </tr> </table>	5	4	3	2	1	
5	4	3	2	1			
<i>The candidate had a positive attitude and willingness to continue learning.</i>	<table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;">5</td> <td style="width: 20px; text-align: center;">4</td> <td style="width: 20px; text-align: center;">3</td> <td style="width: 20px; text-align: center;">2</td> <td style="width: 20px; text-align: center;">1</td> </tr> </table>	5	4	3	2	1	
5	4	3	2	1			
<i>The candidate displayed initiative and leadership qualities throughout the interview.</i>	<table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;">5</td> <td style="width: 20px; text-align: center;">4</td> <td style="width: 20px; text-align: center;">3</td> <td style="width: 20px; text-align: center;">2</td> <td style="width: 20px; text-align: center;">1</td> </tr> </table>	5	4	3	2	1	
5	4	3	2	1			
<i>The candidate was responsive and answered questions with confidence.</i>	<table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;">5</td> <td style="width: 20px; text-align: center;">4</td> <td style="width: 20px; text-align: center;">3</td> <td style="width: 20px; text-align: center;">2</td> <td style="width: 20px; text-align: center;">1</td> </tr> </table>	5	4	3	2	1	
5	4	3	2	1			
<i>The candidate showed enthusiasm and solid interpersonal skills throughout the interview.</i>	<table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;">5</td> <td style="width: 20px; text-align: center;">4</td> <td style="width: 20px; text-align: center;">3</td> <td style="width: 20px; text-align: center;">2</td> <td style="width: 20px; text-align: center;">1</td> </tr> </table>	5	4	3	2	1	
5	4	3	2	1			
<b>TOTAL SCORE:</b>							